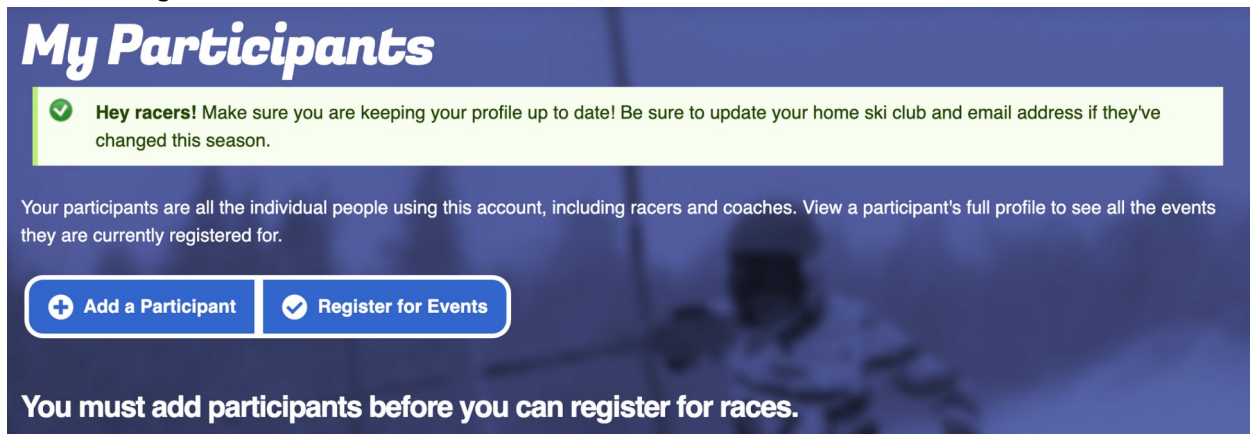


How To Set Up an ASR Account and Create a Host Site

1. Create an account on [AdminSkiRacing](#)'s website
 - a. Scroll down on the home page, and click on "Create an account"

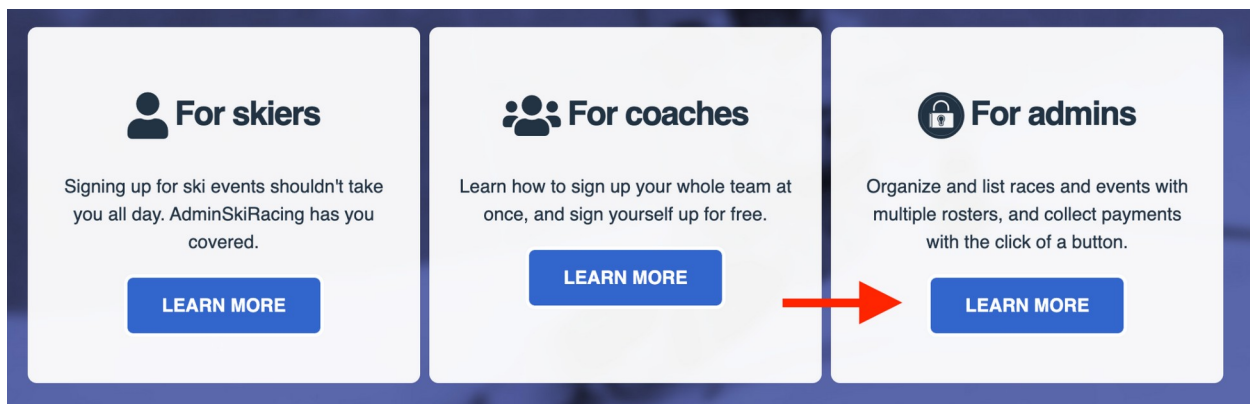
AdminSkiRacing is America's leading online registration and management service for ski races and events across the country. Just [login](#) or [create an account](#), verify your participants, and sign them up.

2. Once your account is created, your page should look something like the below image



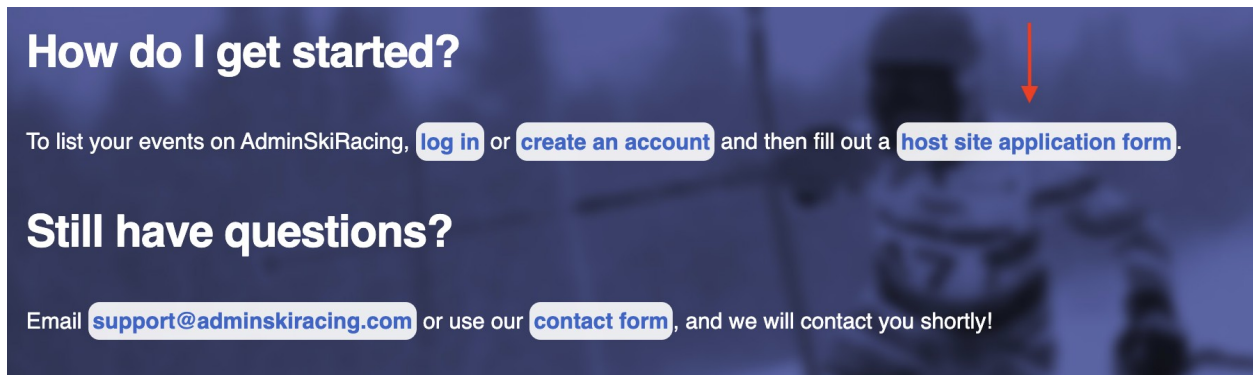
In the fullness of time, you will want to add your racers to My Participants page. You can do this by clicking on the Add a Participant button. This step is not required to create a host site.

3. From here, you will click on the AdminSkiRacing on the top menu bar, next to My Participants. This will bring you back to the home page. Next, you will want to click on the "Learn More" button under For Admins



For skiers	For coaches	For admins
Signing up for ski events shouldn't take you all day. AdminSkiRacing has you covered.	Learn how to sign up your whole team at once, and sign yourself up for free.	Organize and list races and events with multiple rosters, and collect payments with the click of a button.
LEARN MORE	LEARN MORE	LEARN MORE

4. Once on this page, scroll down and click on the Host Site Application Form button.



How do I get started?

To list your events on AdminSkiRacing, [log in](#) or [create an account](#) and then fill out a [host site application form](#).

Still have questions?

Email support@adminskiracing.com or use our [contact form](#), and we will contact you shortly!

5. Complete the Host Site application form for your club/venue. Once complete, click on the Submit button at the bottom of the page. **Please allow 1 business day for us to create the host site with the correct information.** Once it is created, you will be able to create events using this host site.